

**AC/327 LIFE CYCLE MANAGEMENT GROUP (LCMG)  
WORKING GROUP 2 ON QUALITY ACTION MEETING  
AND CONCURRENT  
CONFIGURATION MANAGEMENT ACTION TEAM MEETING**

**Venue :** Kongsberg/Norway

**Starting :** Wednesday 22 Sept 2010, 09.00h **Ending :** Thursday 23 Sept 2010, 17.00h

**Lunch:** Daily 1130h-1230h

**AGENDA(Final)**

1	09.00-09.10	WELCOME & OPENING REMARKS	Chairman /NOR	Morning of 22 <sup>nd</sup>
2	09.10-09.30	APPROVAL OF THE MINUTES AND REVIEW OF ACTION ITEMS	Chairman	
3	09.30-11.30	NATIONS QA FORUM <i>Nations are invited to offer presentations</i> - Risk Management in Projects – Easy Risk Tool (2 hour) - Briefing on Use of AQAP-160 by Hungary?	NOR HUN	
4	12.30-15.30	- Host Nation Facility Visit – Kongsberg Defence Aerospace – Protech Systems	All	Afternoon of 22 <sup>nd</sup>
	19.00-23.00	EVENING PROGRAM - Guided tour in the silver mines - Hosted dinner	NOR	Evening of 22 <sup>nd</sup>
5	09.00-11.30	WAY FORWARD WITH QUALITY FRAMEWORK <i>Objective: Refine and finalize the Roadmap Activity Sheets</i> - Report from Main Group(Chairman) - Discussion of Activity Schedules and Resources for 2011 - Workshop on LCMG Policy vs. AQAP 2000 - Special topics: “Mutual Recognition of QA Audits”, “Training to SVN Industry”, “RGQA to non-NATO End Users” - Report from Progressive QA workshop - Workshop on AQAP 3000 Series (if time permits)	All	Morning of 23 <sup>nd</sup>
	12.30-13.30	WAY FORWARD WITH QUALITY (Continued) - Working Group Review of Results - Approval for submission of additional Activity Sheets to MG		Afternoon of 23 <sup>nd</sup>
6	13.30-13.45	WG2 CONCEPT OF OPERATION (action 16) <i>Objective: To discuss WG2 TOR and COP.</i>	GBR	
7	13.45-14.00	NATO TERMINOLOGY (SG/A Action) Chairman <i>Objective: To discuss NATO Terminology in WG2 documents</i>	Chairman	
8	14.00-14.15	LIAISON Activities <i>Objective: To determine future liaison with IAQG</i>	ITA, TUR	
9	14.15-15.00	REPORT FROM AT MEETING ON CONF. MANAGEMENT NOR <i>Objective: To review the result of the AT meeting.</i>	NOR	
10	15.00-15.30	MEETING SCHEDULE - Planned WG/2 and Action Team Group Meetings: NATO HQ 14/15 Dec; 22/23 Feb ?	All	
11	15.30-16.00	REVIEW OF - Draft Minutes of Meeting - New Action Items	GRC	
12	16.00-16.30	ANY OTHER BUSINESS (AOB)	All	
13	17.00	CLOSE OF MEETING	Chairman	